

ANIMAL CRUELTY INVESTIGATIONS

Use this checklist to make sure you have all the information required to complete a National Incident-Based Reporting System (NIBRS) form.



ADMINISTRATIVE

Have you collected administrative data for each offense? Record the incident number; date, time and location of the incident; and the name of the investigating officer.



OFFENSE

Have you collected details about the offense(s)? Decide whether the offense is simple/gross neglect, intentional abuse and torture, organized abuse or sexual abuse.



PROPERTY

To stop society from labeling animals as property, NIBRS classifies crimes against animals as crimes against society. Therefore, this section does not apply.



OFFENDER

Have you recorded details about the offender(s)? Capture data about the offender(s) including date of birth, gender, ethnicity and details about whether an arrest was made.



VICTIM

The victim section records the victim(s) of the offense(s). Since any of the possible offense(s) are considered crimes against society, the victim for this section is "society".



COMPLAINANT

Have you captured details about all of the complainant(s) and/or witness(es)? Record details such as name, address, employer, phone number and other methods of contact.



NARRATIVE

Do you have pertinent notes that haven't been captured in a section above? Add them here. Include any leftover information that may be useful or relevant in the future.